

Friendship Force of Wisconsin Madison Inc.

Board Meeting Minutes, July 20, 2016

Bridge Point Waunona Community Center

**The following Board members were present:** Sandi Wysock, Sandy Drew, Janet Lonergan, Nancy Brown, Mary Lindquist, Judy Taylor, Liise Skofronick, Gail Holmes, Maggie Dohm, Helen Ann Rugowski, and Lois Schulz

**Excused absent:** Donna Hussin, Stephanie Sorensen

No additions to agenda

**Secretary report-** Lois Schulz: Approved as presented

**Treasurers report-**Judy Taylor: Approved as presented

**President report- Sandi Wysock:** Adrienne Moen, our Regional Rep is attending meetings in Atlanta this week. It is time to consider our Incoming and Outgoing requests for the upcoming year. Incoming is due August 15th. Outgoing will be due by November 1st but Adrienne is asking for our selection by the end of September.

We have 15 new members. That is over half way to our goal of adding 26 this year. We have several more potential new members that are considering joining. We need to welcome new members. Two potential members attended the picnic and almost left because of the reception they received initially. Fortunately, the rest of the experience was so positive that they are still considering joining.

#### **Old Business:**

**Club Bio** has been completed by Gail Holmes and put on the club's website. Atlanta has received a copy but are in the process of updating their systems, so it will not be available until their work is completed. Watch the website.

**Member at Large Duties:** The original schedule for the duties of the Member at Large has been reworked and is as follows:

1. Attend all Board Meetings as a voting member of the board
2. Involved in FF activities so as to connect to as many members as possible
3. Accepts responsibilities for assignments as delegated by the President or Board
4. Directs and refers members to appropriate volunteer contacts
5. Is available to receive direct feedback from members

Motion made and seconded by Gail Holmes and Sandy Drew to accept these duties as presented. Passed

**Strategic Planning:** The committee has established the first step for our club. This has been broken down into seven categories and been assigned to the following members of the planning committee: Marketing Plan-Donna Hussin, Survey Membership-Stephanie Sorensen, Community Contacts-Sandy Drew, Mentoring Responsibilities-Helen Ann Rugowski, Milwaukee

Leadership Program-Sandi Wysock. Standing Committee Chairs-Job Descriptions for volunteers, Increase Membership Participation in Exchanges- Gail Holmes.

### **New Business:**

**Incoming exchange request 2018:** Due 8/15/16. Two International exchanges, no Global Theme exchange, and no exchanges November, December, January.

**Outbound Exchanges request for 2018.** Due September 28<sup>th</sup>. We will prepare a survey and submit it to the members during the August 14<sup>th</sup> ice cream social. Anyone not attending will receive one by e-mail or regular mail.

**Dues:** International has eliminated family affiliation dues and gone to one flat rate per person. Assumption is that we follow suit. Motion made and seconded by Sandi Wysock and Lise Skonfronick to change our fees to \$30.00 per person effective January 1, 2017, Passed

### **Standing Committee Reports:**

#### **Exchange Co-coordinator Report-Gail Holmes**

A rather young fun-loving group interested in learning and experiencing as much as possible has been with us from July 8-15, 2016. The 22 ambassadors from the Nashik Riverside Club in India participated in an interesting and enjoyable exchange provided by ED Helen Ann Rugowski and Asst. ED Jerry Fuller. Their report will be forthcoming.

Co-EDs Patrick Fleming and George Wysock and their planning committee have prepared an itinerary for the inbound Winnipeg, Canada and Santa Barbara, CA exchange from September 13-20, 2016. The 13 ambassadors from Winnipeg will spend the previous week in Northern Illinois and the 10 ambassadors from Santa Barbara will be in Minneapolis the previous week. Both groups will be driving to Madison. Winnipeg has six couples and a single woman, and the older but active Santa Barbara ambassadors have two couples and six single women. Home hosts and a home dinner coordinator are in place. The registration form for club members to participate in the activities will be in the August newsletter. The planning committee will meet for the third time on Thursday, July 21, to finalize arrangements. Day hosts and dinner hosts are needed.

Some progress has been made in finalizing schedules for 2017 exchanges. The outbound international exchange to Guadeloupe has a one day adjustment in timing. It is now February 22 to March 1, 2017. Co-EDs Lise Skonfronick and Maureen Kind have an overflowing number of interested ambassadors from our club, and they will be holding interviews. Our FFI contact is Laura Romero.

The Exchange Coordinator for the San Diego club has requested that we host them in early June rather than July 2017. Their club has Austin, Texas coming August 1-8 and Leuven, Belgium in late September. It seems that all of us are juggling exchange dates. I told him we need to wait until the dates for the New Caledonia exchange have been determined.

Finally, we have received an email from the Noumea, New Caledonia past president on July 1 while she was in Japan. She wrote that she'd be home July 5 and would send the list of ambassadors and the dates for their inbound international exchange to Chicago and Wisconsin. There hasn't been a reply to my July 6 email requesting this information before the Board

meeting. Our FFI contact, Maryam Jordan, also hasn't heard from them. Currently, they are scheduled for May 2017.

**Luggage Tags**—originally we ordered 250 tags at .85 a tag plus \$10.00 freight for a total of \$220.00. We are currently out of tags. Motion made and seconded by Nancy Brown and Sandy Drew to authorize Gail Holmes to order 250 more tags. Passed

**Activities:** Nancy Brown and Stephanie Sorensen are working on an ice cream social Sunday, August 14<sup>th</sup>. Watch newsletter for more details. They are working on more ideas for club activities for this winter and will present them as they come available.

**Outreach: Lise Skofronick:**

At the summer picnic Lise passed out brochures to our members asking them to pass them on to anyone they think might be interested in our club. Also, supplies have been left in various locations around the city in hopes of attracting new members. We will continue to have members distribute these brochures to various locations around the city and neighboring communities.

**Historian: No report**

**Newsletter: Have your articles to Donna Hussin by the Wednesday following our board meetings.**

**Finance Committee: Judy Taylor, Sandy Drew, Kathy Johnson, Sandi Wysock.** No report at this time.

**Next Board Meeting: August 17<sup>th</sup>, 1:15 P.M**

**Respectfully submitted:**

**Lois Schulz, Secretary**