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**Friendship Force of Wisconsin-Madison Board Meet**  
**September 20, 2017**  
**Time: 1:15**  
**Location: Sequoya Library: 4340 Tokay Blvd.**

**Board Members:** Sandi Wysock, Janet Lonergan, Lois Schulz, Martha McGregor, Judy Taylor, Jane Kessenich, Mary Lindquist, Gail Holmes, Audrey Liimatainen, Sandy Drew, Donna Hussin, Lise Skofronick, Stephanie Sorensen: Incoming Board: Tom & Donna Miller, Kathy Speck, Mary Mastaglio, Peg Hutnik

**Excused Absent:** Mary Lindquist  
Any Additions to the Agenda?

**Secretary's report:** Minutes from the last meeting were sent out to the board members. Any additions or corrections? If none, minutes approved as presented

**Treasurer's report:** Treasurer's report was sent out to the board members. Any additions or corrections? If none, approved as presented

**President's report:**

### **Standing Committee & Board Reports**

Activities  
Outreach  
Membership  
Historian  
Journey Coordinator  
Newsletter Editor

### **Ad Hoc Committees**

Finance: Closing Report  
Marketing Plan: See suggestion  
Updates to Board Manual: Mary Lindquist  
Accumulated Funds: Martha McGregor  
Reimbursing coordinators: Reimbursement for International Coordinators

### **Old Business**

Eventbrite: Training material

### **New Business**

Next Steps: Strategic Plans  
Timelines for reimbursing for conferences: suggestion below  
Board meeting: location: time/ free accessible

Conflict of Interest

**Next Board Meeting October 18, 2017**

**1:30— Note time change Location Bridge Lake Point Community Center**

**Proposed Addition to Board Manual relating to Convention reimbursement**

"A delegate to any FFI convention who has been approved by the Board for reimbursement of any expenses may request payment at any time after the expense has been incurred by providing receipts to the Treasurer. If the delegate cannot attend due to an emergency, the delegate will repay the Club and seek compensation from his/her travel insurance."

Marketing AdHoc Committee: Recommend that we wrap this into Outreach. Madison College does not offer assistance to non profits. Unable to find expertise within club. All Standing Committees actually play a role.