

**Friendship Force of Wisconsin - Madison, Inc.**  
Board Meeting Minutes - November 11, 2017  
Bridge Point Community Center

Present: Sandi Wysock, Mary Mastaglio, Gail Holmes, Janet Lonergan, Judy Taylor, Tom Miller, Donna Miller, Donna Hussin, Audrey Liimatainen, Kathy Speck, Martha McGregor, Lois Schulz, Peg Hutnik

Excused Absence: Stephanie Sorensen

**Corrections to Minutes of October 11, 2017 Board Meeting.**

Funds in the amount of \$26.00 were approved for the Tour to the Japanese Gardens in Rockford, Il.. (However, these funds were not needed and therefore not expended.) Kathy Speck name was misspelled. Gail moved to accept the minutes as corrected, Donna Hussin seconded the motion and it was approved by a voice vote.

**Treasurer's Report** - approved as presented.

**Standing Committee Reports**

**Activities Committee** - A General Membership Meeting will be held November 11, at the Sequoia Library from 3:00 - 5:00 pm. Pizza will be served. It is recommended everyone get there by 2:45, as the Library closes promptly at 5:00.

The Christmas/Winter Party will be held after Christmas in January, the December newsletter will announce Date, Time and Location when plans are finalized.

**Outreach Committee** We are working on getting a Stand Up Banner and a Table Top Display with Friendship Force logos on both items. The Website is currently being worked on but it is not ready at this time. We are looking for a Speaker for the Fitchburg Active Women's Club on January 23, 2018. Also, we will be at the International Festival/Folk Fair on February 24 and will need volunteers. There will be a sign up sheet for both at the General Membership Meeting.

**Membership Committee** Membership Renewal Forms will be available at the General Membership Meeting. Forms will be mailed to those not in attendance. Any membership inquiries should go to Mary Lindquist. Membership Committee Members will be calling and doing out reach to people who inquire, we are hoping to have face to face meetings and provide information in this way to potential new members. We currently anticipate four new members at our upcoming General Membership Meeting. We would like to start a mentoring program with new members and will be discussing training for those volunteering to mentor new members. On March 11, 2018, we will be having a 40th

Anniversary Celebration and New Membership Event, it will be held at the Unitarian Society Building on the Westside, more details will be available as plans are finalized.

**Strategic Plan** Sandy Wysock and Kathy Speck have put together the Strategic Plan for our club. The plan is based on the retreat held by the Board last July, it includes setting up measurable goals for the club, themed journey development, the diversity and growing of club membership, and pursuing new methods of payment such as Eventbrite. It will be handed out at the upcoming General Membership Meeting.

### **New Business**

**Nominations for Officers for next year** - Sandy Wysock indicated she has asked Sandy Drew, Lise Skofronick and Mary Lou Martino to join her on the nominating Committee. It was moved by Judy Taylor and seconded by Mary Mastaglio that we accept these folks on the nominating committee. It was approved by a voice vote.

**Historian** We are continuing to collect reports and pictures of journeys.

**Journey Coordinator** Gail Holmes reports Kathy Speck and Magdi Sebestyen have volunteered as co-ambassador coordinators for the outbound journey to Japan to Aichi Prefecture October 27 to November 3 and Oita Prefecture November 3 to 10. Kathy and Doug Johnson have agreed to be co-host coordinators for the inbound journey from Jakarta, Indonesia from February 11 to 17. We are looking for a coordinator for the inbound journey from Niagara, Canada from June 9 to 15. Gail moved that we approve Kathy and Magdi as coordinators and give provisional approval to Kathy and Doug, pending approval by her Advisory Committee. Seconded by Janet Lonergan and approved by voice vote.

**Newsletter** The deadline for the December newsletter is November 22, please get your articles in before then.

**Ad Hoc Committees** Martha McGregor reports that at this time no one has applied for any accumulated funds. Sandy Wysock reports the Committee to revise the Board By Laws is continuing and making progress at this time

Sandy Wysock indicated that for the 40th Anniversary Fund Raising Campaign by International, Adrien Moen our Midwest Regional Representative has indicated a goal of \$400 from the Midwest Clubs and is asking for a contribution of \$40 per club. Janet Lonergan moved we contribute \$40, seconded by Tom Miller, it was approved by a voice vote.

Meeting Adjourned

Submitted by Peg Hutnik, Vice President

