

**Friendship Force of Wisconsin - Madison, Inc.**  
Board Meeting Minutes – January 9, 2019  
Bridge LakePoint Community Center, 1917 Lake Point Drive, Madison

The meeting was called to order at 12:38.

**Present:** Peg Hutnik, Sandi Wysock, Martha McGregor, Mary Juckem, Gail Holmes, Helen Ann Rugowski, Stephanie Sorensen, Audrey Liimantainen, Magdi Sebestyen, Tom Miller, Donna Miller

**Excused absence:** Janet Lonergan, Kathy Speck-Kemeny

#### Minutes

The motion was made by Gail Holmes to accept the latest version of the minutes, seconded by Mary Juckem, and the board approved.

#### Treasurer's Report

Mary Juckem reported that income from membership dues was \$805 in December. She also had a question about the checkbooks for the various accounts at BMO Harris Bank. Judy Taylor will continue with her checkbook for Open World, Stephanie Sorensen, Lois Schulz, Mary Linquist will retain theirs for journeys. Mary Juckem and Peg Hutnik will be on the operating account. Janet Lonergan has requested to be removed. Mary Juckem will arrange to have all meet at the bank so that this can be finalized. A motion was made by Stephanie to accept the treasurer's report, seconded by Audrey, approved by the board.

#### President's Report

In addition to the report she submitted, Peg Hutnik said that she may have a Newsletter Editor soon, but she will wait to announce that until the person has accepted.

#### Journey Coordinator Report

Stephanie Sorensen said that she has nothing new to add to her report submitted previously.

#### Activities Committee Report

Gail Holmes reported that 20 people have signed up for the holiday pot-luck on Jan 19. A reminder will go out to encourage more participation. Lois Schulz will be trained on MailChimp and she will be sending out reminders. The next Second Harvest service project will be January 31, 2019. Book Club will be on February 6, 2019 at Jane Kessenich's home. The Annual Meeting will be on April 7. The Tenney Park Shelter has been reserved for the Medicine Hat, Canada incoming journey on July 8. Gail presented the "Garden to Glass" show at Olbrich garden February 18-20 at a cost of \$25 per person. She will put out a sign-up sheet at the Holiday party to determine interest.

#### Outreach Committee Report

Tom Miller asked about materials for distribution at the International Festival to be held at Overture Center on February 23. Sandi Wysock has a hand-out of a typical journey which includes web-site information. Tom has some FFI brochures and business cards to be distributed. There will be sign-up sheet at the Holiday party for volunteers to fill-in open time slots. New membership forms are available on the web site and some will be printed for use at the festival.

#### Membership Report

Helen Ann Rugowski reported that membership renewals are at 145. Five have not renewed, two couples who are elderly, and one other person. Helen Ann will work to get new members connected with a mentor and encourage mentors to meet with new members to answer questions and invite them to activities. Sandi Wysock will make sure that new members are on the email list. Peg suggested that we find small jobs for new members to do at the activities, such as act as greeters, help at sign-up table.

#### Historian Report

Six boxes of records are ready to be submitted to the Historical Society by the end of January.

#### Board Manual Up-dates

No Report.

#### Technology Report