

**Friendship Force of Wisconsin - Madison, Inc.**  
Board Meeting Minutes – October 9, 2019  
Bridge LakePoint Community Center, 1917 Lakepoint Dr., Madison WI

Sandi Wysock called the meeting to order at 12:40.

**Present:** Sandi Wysock, Kathy Speck-Kemeny, Martha McGregor, Mary Juckem, Stephanie Sorensen, Gail Holmes, Magdi Sebestyen, Helen Ann Rugowski, Dorothy Baldwin.

**Excused absence:** Agnes Rona, Peter Kaufman.

There are no additions to the agenda.

**Outreach Coordinator.** Dorothy Baldwin has agreed to be Outreach Coordinator. Kathy Speck moved that the board approve Dorothy as Outreach Coordinator, seconded by Helen Ann Rugowski, motion carried.

**Minutes.** There were no corrections for the minutes of the September 11 meeting. Kathy Speck moved to accept the minutes, seconded by Mary Juckem, motion carried.

**Treasurer's Report.** Mary stated that there was a decrease in the YTD income from journeys total as Gail presented another bill from the Medicine Hat journey.

**President's Report.** There are no changes. Sandi asked that we think about the volunteers to serve on the nominating committee. The by-laws state that the annual meeting and election of officers will be held in April.

**Journey Coordinator.** Stephanie reported that the Aichi-Dallas journey went well. We have a potential invitation from Dallas. There was some discussion about paper products for the dinners. Maybe members will provide their own dishes for dinners. The supplies we have been purchased by the activities committee and each journey will need to purchase their own paper products and utensils. New Caledonia finally sent a communication. The Global bike journey has had 40 inquiries and 21 applications. The committee will need input and volunteers from the club members for first aid, transportation of bikes and ambassadors, as well as the usual home hosts and dinner hosts. A waiver to release the club from liability will need to be written and signed by participants. Gail Holmes moved that the board approve Stephanie Sorensen and Hank Weiss to be journey co-coordinators for the Global Bike journey, Kathy seconded, and the motion carried.

**Newsletter.** The deadline for submitting articles will be October 18.

**Outreach.** No report.

**Membership.** Helen Ann reported that there are 123 members. The count is important as fees are paid to FFI based on the number of members on September 1.

**Activities.** Gail Holmes reported that the activities communications to the club members is not getting through to them. There is a correction in her report on the date for the book club. The Second Harvest volunteer day will be October 31, and the November and December dates will

be moved up one week because of the holidays. Upcoming activities need to be sent to Sandi in time for release in the December Mailchimp communication.

### **Old Business.**

**Journey requests for 2021.** Niagara Canada will be our first choice as a reciprocal journey. Stephanie reported that the survey of the members indicated as interest in Europe and Israel, so our second choice will be Europe and third choice will be Israel.

**Homestay following the Milwaukee Leadership Conference.** The conference will be one week with about fifteen participants. The date will be October 9-15, 2020. They will be in Madison Oct 16 for 3-4 days. We would have a welcome party, and mostly free time with hosts. We may plan other group activities. Stephanie moved that we approve the homestay, seconded by Helen Ann and the motion carried. This would be a great opportunity for new members to host as the time commitment is shorter than our usual journeys. A proposed joint activity with the Milwaukee club may be in June.

**Goals: Next Steps.** Sandi asked that the committees fill in their action plan under the goals that were identified during the strategic planning meeting held in July.

**Fall meeting.** There will be an informational fall meeting planned for December 4 from 6-8. The club members will bring appetizers or cookies.

**Annual Meeting.** The annual meeting will be on April 4 for lunch. The location will be Middleton Glen.

### **New Business.**

**By-laws.** Stephanie has volunteered to read the by-laws and check for issues. The voting process may need to be changed to eliminate the requirement for paper ballot especially when the officers run un-opposed. Janet has communicated to Sandi that the historian position could be changed. It might remain as a separate position or the responsibilities could be passed on to the secretary. Another issue is the lag-time between election of officers in April and beginning of their terms in September. Mary moved that Stephanie be approved to set up a committee to work on this project, Gail seconded, and the motion carried.

**Gift bags.** Martha McGregor has purchased 150 tote bags imprinted with the FF logo and the club name on it to be used for journeys. The cost is \$2.50 each. Stephanie moved that the club purchase the bags and sell them for \$2.50 each, seconded by Kathy and the motion carried. Gail will distribute these along with the pins and luggage tags which she already has.

### **Future dates.**

The next board meeting will be November 13 at 12:30 at Bridge Lakepoint Community Center. The December meeting will be on Dec 11.

The company that we were using for printing name badges will not be doing that work anymore. Mary Lindquist is searching for a new vendor.

The meeting was adjourned at 2:32.

Respectfully submitted by Martha McGregor.