

Friendship Force of Wisconsin - Madison, Inc.
Board Meeting Minutes December 9, 2020
Via Zoom

Kathy Speck Kemeny called the meeting to order at 12:30.

Present: Kathy Speck Kemeny, Diana Rodum, Mary Juckem, Peter Kaufman, Magdi Sebestyen, Gail Holmes, Stephanie Sorensen, Mike Lambert, Doug Johnson, Sandi Wysock and Lise Skofronick, Dorothy Baldwin, Agnes Rona.

Excused Absence:

Minutes. The motion to accept the minutes from November 11 was seconded and passed.

Reports.

President's Report. Kathy encouraged our chapter's use of the FFI portal, noting how informative the FFI CEO Jeremi Snook's recent video was. Magdi has posted the Snook item to our website.

Treasurer's Report. Refer to Mary Juckem's Treasurer's Report which had been sent by email to the board.

- The board had no questions about the report. Gail moved to accept it and post it for audit, Peter seconded it, and the November report was accepted by unanimous vote.
- Lise had not gotten the report because of her new email address, alerting everyone to use her new address.
- Mary asked for expense reimbursement requests before the end of the year.

Journey Coordinator. Refer to Stephanie's Journey Report which had been sent by email to the board.

- The goals are listed in the report, some of which depend on whether participants are vaccinated for covid-19. Following discussion about the need for participants in journeys to be vaccinated before travel or hosting, Dorothy motioned that Kathy make a statement at the Regional FFI Meeting that this board recommends that vaccination prior to travel be a requirement, Stephanie seconded the motion and it carried by unanimous vote.
- Following discussion about posting an updated host application to the website, it was decided that we should revisit the issue in the spring, as FFI will probably be updating their application form due to covid and vaccination issues.
- Stephanie requested a budget of \$125 for printing. Request approved.

Program Committee. Refer to Mike and Magdi's Program Report which had been sent by email to the board.

- A flyer of December events will be posted to our website.
 - Three online events and a holiday party
- Goals and budget were already presented and discussed at the November meeting.

Activities. Refer to Gail's Activities Report which had been sent by email to the board.

- There were many successful activities since our last meeting.
- Hosts for Dining on the 6th are needed, please contact Gail.
- The goals were approved as appropriate.
- Budget request was \$250. It was less than usual due to the now separate Programs budget.
 - Gail motioned to accept the budget, Sandi seconded it, and it passed by unanimous vote. .

- Lise was recognized for her development of an excellent program on past journeys.

Outreach. Dorothy Baldwin

- Dorothy requested volunteers to help develop ideas for outreach, as restrictions on contact inhibit outreach, and Mike and Doug volunteered.
- Dorothy motioned to accept the goal of meeting in January to discuss outreach ideas, it was seconded and passed.
- Budget request of \$150 was proposed, Dorothy motioned to accept it, Sandi seconded it, and it passed by unanimous vote.

Membership. Refer to Lise's Membership Committee Report which had been sent by email to the board.

- Lise suggested that Agnes post a graphic greeting for New Year on the Newsletter.
- Lise has sent an item about new members for posting on the Newsletter.
- Budget request of \$200 will be revisited in January.

Ad Hoc Committees.

Electronics. Refer to Sandi's Electronics Committee Report which had been sent by email to the board.

- Goals are to keep website updated with current information.
- Budget of \$150 proposed to purchase updated software for website, e.g. WordPress.
- Sandi asked if there were any specific requests for the website, and addressing a concern about fillable documents, Peter explained that he can develop a fillable form using Adobe Acrobat.
- Sandi motioned to accept the budget and goals, it was seconded by Agnes, and passed by unanimous vote.
- In response to a question, Meet Up was found by Sandi to not work for our purposes.
- A ZOOM purchase for 2021 was motioned by Mary, Stephanie seconded, and it passed unanimously.
- The administrative costs budget will be discussed in January.

Events. Peter reported that the events calendar now contains a link to the FFI events site. Following questions about how much the site is being used, Sandi stated that Al Rieland will be installing software that tracks usage on our site.

Newsletter. Agnes requested that members send her copy to post in the newsletter by December 23.

- Agnes made several requests for items to post:
 - Can Gail and Peter send her Book Club items with pictures of book covers
 - Can Magdi send information on upcoming events
 - Cocktails on the 6th participant photos
 - Photos from Lise's presentation of travelers in foreign costumes would add color

Meeting adjourned at 1:45.